

## **Kimbleworth and Plawsworth Parish Council**

Minutes of a meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, on Thursday, 9 May 2019 @ 7:00pm.

**Present:** Councillors – Beard, Cole, Inman, Walker (Lillian) and Walker (Lisa)

**Also in attendance** – Sarah Wilson – Locum Parish Clerk, PCSO James Robson and PCSO Luke Payne, County Councillor Simon Wilson and one member of the public.

### **1. Welcome:**

The Chairman welcomed everyone to the meeting.

### **2. Apologies for Absence:**

Cllr Kendall submitted his apologies.

### **3. Disclosable Pecuniary Interests:**

No members declared an interest.

### **4. Minutes of Council meeting – 11 April 2019:**

The approval of the minutes of the meeting held on the 11 April 2019 was deferred.

### **5. Police Report:**

PCSOs Robson and Payne attended and gave an update:

- Focusing on Community Engagement.
- Only one incident of anti-social behavior in the Parish (youths shouting in the street in Kimbleworth.
- Generally quiet in terms of crime.
- PCSO Payne now trained to use speed guns, can now target specific problem times of day, residents and schools can be involved.
- PCSO Payne advised that speedwatch training is a lengthy process. Cllr Inman asked whether this could be made more accessible. PCSO Payne stated that this was not to deter anyone, but need to make people aware that it is a long process.
- Concern raised regarding a resident using police cones to prevent parking in lay-by – PCSOs confirmed that lay-by can be used by public, resident should not have cones.
- Question from resident asking whether people aware of advanced driver course. Resident to email Cllr Cole, possible addition to next newsletter.
- The Chairman thanked PCSO Robson on behalf of the Council and wished him well in his new position.

## **6. Parish Matters and on-going items:**

### **a) County Councillors Report**

County Councillor Wilson gave an update:

- Visor – Cllr Kendall to send request to Sacriston and Cllr Wilson to follow up.
- County Plan – Cllr Wilson to forward to Clerk.
- Fyndoune are looking for people to join shadow board.
- Planning for development at Cross Lanes – details now available.
- White lines – Cllr Wilson has received no response, will follow up.
- Planning for 180 houses at Edmondsley, possible impact for Parish (traffic, schools, services).
- Lorries – nothing can be done to prevent these from passing through Parish.
- Bins – Cllr Wilson could possibly assist in placing extra bins in Parish.
- Cllr Inman contacted by resident regarding Ugly Lane, Cllr Wilson to check who the land belongs to.
- Cllr Cole asked whether a no parking on the pavement sign could be placed on the corner of Acorn Way.

County Councillor Liddle was not present, but Cllr Cole read out an email update:

- Cllr Liddle and Cllr Wilson have funded outdoor dining furniture at The Fells. Summer open day planned.
- On Tuesdays she runs a UNICEF 'UN Convention on the Rights of the Child' after school club at Nettlesworth Primary School.
- She has stepped down as a trustee of Nettlesworth Primary School Community Group after two years.
- Cllr Liddle and Cllr Wilson have funded replacement CCTV for Nettlesworth Community Centre, which has now been installed.
- She has attended community speedwatches, attended the Junior Road Safety Campaign launch at Nettlesworth Primary School, and has been supporting the Junior Road Safety Officers.
- Persimmon have submitted planning application for the next phase of Monkswood development. If the Council plans to hold a meeting regarding this, she will be happy to attend.

**Resolved:** *Updates noted.*

### **b) Community Centre Report**

Cllr Beard gave an update – new CCTV now installed, health and safety check carried out by DCC – all ok.

**Resolved:** *Update noted.*

### **c) Planning Applications**

DM/19/01172/RM	Land To The East Of Daleside Crosslane Sacriston	Reserved Matters Application (Appearance, Landscaping, Layout and Scale) of 116 units pursuant to application DM/15/03019/OUT.
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**Resolved:** *Council to consider whether meeting to discuss is necessary.*

**d) To consider any planning applications received after the agenda was published.**

- None received.

**Resolved:** *No decisions needed.*

**e) Parish Council Surgeries**

Surgeries to be held at Daleside and Westhills on 7<sup>th</sup> and 8<sup>th</sup> of June. Cllr Inman to draw map and create a flyer, Cllr Cole to print and deliver. Clerk to email County Councillors to find out if they would like to attend.

**Resolved:** *Update noted*

**f) Allotments**

Cllr Beard gave an update – all rents now paid and banked; paperwork is all up to date. Cllr Beard requested that the Council purchase rat poison for pest control at the allotments, and stated this would cost around £97.

**Resolved:** *Update noted. It was agreed that rat poison should be purchased, with a budget of £97.*

**g) Acting RFO update**

Cllr Cole stated that she was having difficulty logging in to HMRC as she requires log in details from Cllr Inman. It was agreed that initially, Cllr Cole will handle PAYE, and that this will be passed to the new Clerk when appointed.

**Resolved:** *Updated noted. Cllr Cole to handle PAYE, and will pass to new Clerk when appointed.*

**h) Co-option**

The Council discussed the recent vacancies, and noted that they are now able to co-opt. The possibility of setting a co-option procedure for future vacancies was discussed – Clerk to look into this.

**Resolved:** *The Council noted that they are now able to co-opt to fill the four vacancies.*

**i) Clerk Vacancy**

The Council discussed the number of applications received. As Cllr Cole is going to be on holiday, a date will be set for an HR Working Group meeting on her return. Cllr Cole to email the candidates to keep them up to date. The Locum Clerk was asked how long she is able to continue, and she stated that she is happy to continue until a new Clerk is appointed.

**Resolved:** *Date for HR Working Group meeting to be set upon Cllr Cole's return from holiday.*

**j) Website**

The new regulations relating to the accessibility of websites, and the deadlines that must be met were discussed. Cllr Cole raised the concern that the current website is not secure, as a paragraph of the financial regulations had been changed. Cllr Inman stated that forms where information is submitted are secure, as these are on a separate website, and also stated that he did not believe that the website had been hacked. It was agreed that before a decision should be made, costs for a new website should be sought. Cllr Cole asked whether a .gov website should be used – Clerk to look into this and obtain costs. The Council discussed who should be able to update the website, and it was agreed that Cllr Inman, Cllr Cole, and the Clerk should all have access and be able to update the website.

**Resolved:** *New regulations relating to the accessibility of websites, and associated deadlines noted. Quotes for a new website to be sought before decision is made – to be placed on next agenda. It was agreed that Cllr Inman, Cllr Cole, and the Clerk should be able to update the website.*

#### **k) Speeding Update**

Update received from Cllr Kendall – speed gun sent away to be calibrated, may take a few weeks.

**Resolved:** *Update noted.*

#### **l) Bus Trips**

As it became apparent that the bus trips were to be organised by the Task Force, this item is to be deferred – Task Force to submit grant application.

**Resolved:** *No decisions needed – Task Force to submit grant application for bus trips.*

#### **m) Litter bins**

This item was deferred until the June meeting when Cllr Kendall will be present.

**Resolved:** *No decisions needed.*

#### **n) Policy Review**

No policies to review.

**Resolved:** *No decisions needed.*

#### **o) Correspondence**

- Facebook message from resident regarding parking issues on Woodland Terrace
- Message via website from resident requesting update on fly tipping on green.
- Message received via Cllr Inman regarding parking on corner, and issue coming out of the junction.

**Resolved:** *To pass County Councillors' details on to resident regarding Woodland Terrace.*

### **7. Financial Matters:**

	(a)	<b><u>Payments</u></b>	
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	<b><u>Resolved:</u></b> <i>That the following payments be agreed:</i>	
	(1) (2) (3) (4)	That the sum of £164.50 be paid to D Inman (newsletter printing) That the sum of £5.99 be paid to D Inman (domain renewal) That the sum of £39.00 be paid to L Gillhespy (compost and plants) That the sum of £555.24 be paid to S Wilson (Locum Clerk service Feb-Apr)
		The sum of £11.00 to L Gillhespy (plants) to be deferred until receipt is received.
	(b)	<b><u>Receipts</u></b>  <b><u>Resolved:</u></b> <i>That the following receipts be noted:</i>  That the sum of £630.00 was received (Allotment Rents)
<b><u>178. Date of Next Meeting</u></b>  13 June to commence at 7.00pm.  <i>The meeting terminated at 8:45pm</i> <div style="text-align: right;"> <b>Chairman</b>  <b>Date</b> </div>		