

Kimblesworth & Plawsworth P a r i s h & C o u n c i l

Kimblesworth and Plawsworth Parish Council

Minutes of the Ordinary Meeting of the Kimblesworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Thursday 11 April 2024 @ 7:00pm.

Present: Councillors – Bruce, Inman, Jackson, Rippon, and Walker.

Also in attendance – John Kelly (Clerk), and County Councillor Wilson.

1. Welcome:

The Chair welcomed everyone to the meeting.

2. Apologies for Absence:

Cllr Elley offered their written apologies.

Resolved: *Apologies noted.*

3. Disclosable Pecuniary Interests:

Cllrs Bruce and Walker declared an interest in item 6(o). The Clerk asked Cllr Bruce to sign a dispensation form to vote on this previously deferred item, to ensure quorum. The Clerk noted Cllr Bruce is the Council's nominated trustee to Plawsworth and Kimblesworth Community Association and advised the item was urgent.

4. Minutes of Council meeting – Ordinary Meeting 14 March 2024:

The minutes of the Ordinary Meeting of the Council held on 14 March 2024 were approved by the Council, proposed by Cllr Walker, and seconded by Cllr Rippon.

5. Parish Matters and on-going items:

a) County Councillors' Report

Councillor Wilson read an update from Councillor Waldock. The request to cut the bushes at The Crescent had been closed by DCC but this has been challenged as the job has not been done. A request to place a fence at 32 The Green has been rejected. Councillor Waldock will carry out a litter pick with any volunteers available on Sat 20 April, starting at Westhills Close, Sacriston. Councillor Waldock stated Karbon Homes has rejected calls to discuss better parking at The Green and The Crescent. Councillor Wilson highlighted a 'Walk to school' initiative by DCV and this has been forwarded to the headteacher of the primary school.

Resolved: *Councillors Waldock and Wilson to update on all queries at the next meeting.*

b) Highways, paths, and road signage

Councillor Wilson has chased the Highways Team regarding repainting the crash barrier on the B6312 at Broadmires. They advised in November they would consider costs, but Councillor Wilson has had no further update. Councillor Wilson is still waiting for a response from DCC to organise a visit to Boyntons and Conyers to consider complaints from residents about the work recently completed. Councillor Wilson is also waiting for a response from the playground coordinator for DCC, to visit the park at Nettlesworth to discuss. The replacement navigation signage for the Red Lion roundabout has been ordered by DCC. Cllr Wilson will ask Highways if they will maintain the tree at the rear of Woodland Terrace if it is causing an obstruction to the bin lorry. Clean and Green will not cut as it is on unregistered land. Councillor Wilson has reported the poorly maintained hedging and path from Sacriston to Nettlesworth. Councillor Wilson has contacted Highways regarding the QR codes seen at other schools that provide advice on parking etc. – they advised there is a trial with three schools, and this has not been rolled out countywide. Cllr Wilson has reported litter at and on the Red Lion roundabout. DCC has been made aware they cut the wrong branch on the previously reported tree at the Crescent.

Resolved: *Councillors Waldock and Wilson to update on all queries at next meeting.*

c) Primary School, Nettlesworth

There was no update provided regarding the school.

Resolved: *To note update.*

d) Community Centre Report

Cllr Bruce gave an update from the community association. The porch ceiling has been fixed, with coving still to be done. There are five funding bids submitted by the centre.

Resolved: *To note update.*

e) Planning and Licence Applications

The following applications were discussed:

- None.

Resolved: *Nothing to resolve.*

f) Allotments

No quotes have been received from contractors regarding the movement of the water tap or the resurfacing of the lane. The Clerk advised the trees at the rear of Woodland Terrace are not within KPPC leased (allotment) land. The boundary of the allotment fence is correct and matches land registry.

Resolved: *To note update.*

g) Newsletter

The Clerk advised that the newsletter is at the printers and will be distributed to councillors in the next week for delivery to homes.

Resolved: *To note update.*

h) D-Day 80

Cllr Bruce proposed to agree the quote from Walldridge Parish Council to install a flowerbed at Red Lion bank for £850, including sleepers. Cllr Jackson seconded the motion, and the Council agreed to the quote.

Resolved: *Agreed quote of £850 for new flowerbed installation to commemorate DDay-80.*

i) Registration of Assets Policy

Cllr Jackson proposed to approve the new Assets Policy for KPPC. Cllr Bruce seconded, and the Council approved the policy.

Resolved: *Approved the new Assets Register Policy.*

j) Bleed control cabinet and new defibrillators

Cllr Inman proposed, and Cllr Walker seconded, purchasing two defibrillators via the government's match-funded scheme (DHSC), to be placed at Kimblesworth church and The Red Lion pub (if permission given). A third defib (to be placed at Daleside/ Cross Lane estate) requires research regarding location/ permissions. Cllr Jackson proposed purchasing a bleed control cabinet and installing it at the community centre (if permission is given). Cllr Rippon seconded the motion and the Council agreed.

Resolved: *Agreed to the purchase of two defibrillators via the government's match funded scheme (one for Kimblesworth and one for Plawsworth), and one bleed control cabinet to be placed at the community centre.*

k) Trough interpretation panel

The Council agreed to defer this item.

Resolved: *Item deferred.*

l) Schedule of meetings

The Council agreed the dates for meetings of KPPC from May 2024 to April 2025.

Resolved: *Agree date of Annual Meeting of the Council and Ordinary Meetings in 2024-25.*

m) Budget Monitoring 2023-24

The Clerk provided an update on quarter 4 for 2023-24 and year-end position.

Resolved: *To note update.*

n) VONNE membership

Cllr Jackson proposed to become a silver member, allowing access to the VONNE directory. Cllr Bruce seconded the motion and the Council agreed.

Resolved: *Agreed to become a silver member of VONNE.*

o) Grants

The Council considered a grant application for £4,300 from PKCA, to pay for fairground rides at a Fun Day event in June. Cllr Jackson proposed to agree the award in full. Cllr Bruce seconded the motion and the Council agreed.

Resolved: *Agreed to make a grant award of £4,300 to PKCA.*

p) Training

- Recruitment, Selection and Induction, Tue 16 April, 6-7.30pm (CDALC), £15 per attendee.

Resolved: *No request by councillors to attend training- nothing to resolve.*

q) Correspondence

- Resident query at Westhills Close, Sacriston, for the council to purchase litter picking equipment for volunteers. Cllr Bruce proposed a spend up to a maximum of £200 total. Cllr Rippon seconded the motion and the Council agreed.

Resolved: *Agreed to purchase two litter pickers for each village within the parish boundary, along with four bin bag holders, and an appropriate number of bags. The Council delegated a spend up to £200 to the Clerk for this item.*

6. Financial Matters:

a) Payments

Resolved: *The following payments were agreed (and invoices signed by the Chair):*

- (1) The sum of £209.33 be paid to J Kelly (Clerk service, 1st – 31st March, 17.8 hours including 2.8 hours annual leave remaining).
- (2) The sum of £51.98 be paid to J Kelly (Prestige printer ink, non-subscription)
- (3) The sum of £171.15 be paid to G. O'Brien (admin services, 1st – 31st March, 18.1 hours including 1-hour annual leave remaining).
- (4) The sum of £257.60 be paid to Zurich Insurance (annual renewal).
- (5) The sum of £296.51 be paid to CDALC (annual membership 2024-25)

b) Receipts

Resolved: *The following receipts were noted and will be signed by the Chair:*

- PAYE (to HMRC) March hours, April submission (£95.12)
- Prestige ink - see item 6(a)2 above (£51.98).
- Zurich Insurance – see item 6(a)4 above (£257.60).

c) Bank statements and direct debits

Resolved:

Statements checked:-

- February 2024 (no. 173)

Direct debits (and standing orders) checked by the Chair and signed:-

- HMRC – year-end balance payment (£4.38)
- Anglian Water T/A Wave – next due March statement (quarterly payment).
- Information Commissioner's Office (£35.00).

7. Date of Next Meeting

9 May 2024 to commence at 6.35pm (Annual Meeting of the Council). Note: Electors Meeting will commence at 6.15pm.

The meeting terminated at 20.54.

Chairman

Date