

Kimbleworth & Plawsworth P a r i s h & C o u n c i l

Kimbleworth and Plawsworth Parish Council

Minutes of the Ordinary Meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Thursday 11 July 2024 @ 7:00pm.

Present: Councillors – Bruce, Burnip, Craig, Elley, Inman (Chair), Jackson, and Rippon.

Also in attendance – John Kelly (Clerk), Gemma O'Brien (administrative assistant), and County Councillor Waldock.

1. Welcome:

The Chair welcomed everyone to the meeting.

2. Apologies for Absence:

Cllr Walker offered their written apologies.

Resolved: *Apologies noted.*

3. Disclosable Pecuniary Interests:

No interests were declared.

4. To receive and approve the minutes of the Ordinary Meeting of the Council held 13 June 2024.

The minutes of the Ordinary Meeting of the Council held on 13 June 2024 were approved by the Council (subject to amending an error regarding whether item 5(i) was deferred – it was not) proposed by Cllr Rippon and seconded by Cllr Jackson.

5. Parish Matters and on-going items:

a) **County Councillors' Report**

Councillor Waldock advised all Clean and Green queries are outstanding, due to lack of response. Councillor Waldock gave an overview of the changes to Area Action Partnerships, with the 14 in County Durham being reduced to 12.

Resolved: *Councillors Waldock and Wilson to update on all queries at the next meeting.*

b) Highways, paths, and road signage

White parking line restrictions have been requested for the entrance to Westhills Close, Sacriston. A response has still not been received regarding the overdue repainting of the crash barrier (first requested in 2023) on the bend at B6312. Councillor Waldock awaits a response from DCC regarding a date for work to reintroduce a gravel path from Broadmires to the allotments and if the parish council can obtain a quote to contribute to extend the path.

Resolved: *Councillors Waldock and Wilson to update on all queries at next meeting.*

c) Primary School, Nettlesworth

There was no update provided regarding the school.

Resolved: *To note update.*

d) Community Centre Report

Cllr Bruce read an update from the community association.

Resolved: *To note update.*

e) Planning and Licence Applications

The following applications were discussed:

- None.

Resolved: *Nothing to resolve.*

f) Allotments

The lane has been resurfaced and the clerk noted the standard is good. Letters have been sent to tenants that are not currently cultivating their gardens. Rent letters will be sent in August.

Resolved: *To note update.*

g) Newsletter

Items suggested for the next newsletter included: the new council logo created but not yet professionally designed in final draft, parking and emergency access, watering of plants, and updates from the school.

Resolved: *To note update.*

h) Budget monitoring 2024-25

The Clerk read an update on council finances, year to date. This will be circulated to councillors following the meeting. There are no current concerns or risks to the council financially.

Resolved: *To note update.*

i) Defibrillators

The Clerk advised the Church has given permission to place a defibrillator at Kimblesworth on the external wall. London Hearts (the organization previously procured by central government for the now expired scheme for discounted defibrillators), can provide a

discounted defibrillator. The cost, without VAT or delivery, is £1,095. The council approved the purchase with a maximum cost of £1,600 including installation, proposed by Cllr Craig, and seconded by Cllr Elley.

Resolved: *To purchase defibrillator for installation at Kimblesworth Church.*

j) Additional flowerbeds in the parish area

The item was deferred until September, to allow for further quotes from other contractors for flowerbeds.

Resolved: *Item deferred.*

k) Bench at Cross Lane

The Council agreed to proceed with the installation of a seat at the top of Cross Lane, with funding now provided from the County Councillors. Motion proposed by Cllr Bruce and seconded by Cllr Jackson. There was only one quote provided in 2023 for this work (£1,750) and the bench will cost approximately £450. This quote will be renewed, and others will be sought so the Council can agree a contractor at the next meeting.

Resolved: *Contractor to be agreed at September meeting.*

l) Dog poo bin at The Green

The Council has previously discussed placing a bin at The Green, but DCC has not yet provided a quote to agree the cost. Item deferred until next meeting.

Resolved: *Item deferred.*

m) Section 106 application

The Council discussed the application to DCC for a seating area, information board, and fencing at DCC land (parking area) near to the old railway station at Wheatleywell Lane, Plawsworth. The Council agreed to the application, proposed by Cllr Jackson, and seconded by Cllr Craig.

Resolved: *Application agreed.*

n) Social Media Policy

The Council discussed the previously approved policy. It was reviewed and approved for a further year.

Resolved: *Social Media Policy reviewed and approved.*

o) Grants

- None.

Resolved: *Nothing to resolve.*

p) Training

- None.

Resolved: *Nothing to resolve.*

q) Correspondence

- Allotment tenant (complaint regarding nuisance).
- Resident near to allotments (regarding drainage).

Resolved: *Correspondence noted.*

6. Financial Matters:

a) Payments

Resolved: *The following payments were agreed (and invoices signed by the Chair):*

- (1) The sum of £173.42 be paid to J Kelly (Clerk service, 1st – 30th June, 14.5 hours)
- (2) The sum of £153.73 be paid to G. O'Brien (admin services, 1st – 30th June, 16 hours).
- (3) The sum of £850.00 to Waldrige Parish Council (D-Day flowerbed).
- (4) The sum of £2,000.00 to Gordon's Groundworks (allotment lane resurface).

b) Receipts

Resolved: *The following receipts were noted and will be signed by the Chair:*

- PAYE (to HMRC) June hours, July submission (£81.79)

c) Bank statements and direct debits

Resolved:

Statements checked:-

- May 2024 (no. 176)

Direct debits (and standing orders) checked by the Chair and signed:-

- HMRC – next payment to be shown June statement.
- Anglian Water T/A Wave, quarterly payment - next due June statement

7. Date of Next Meeting

12 September 2024 to commence at 7pm.

The meeting terminated at 20.29.

Chairman

Date