

Kimbleworth & Plawsworth P a r i s h & C o u n c i l

Kimbleworth and Plawsworth Parish Council

Minutes of an Extraordinary Meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Wednesday 28 September 2022 @ 7:00pm.

Present: Councillors – Craig (Chairman), Elley, Jackson, and Walker.

Also in attendance – John Kelly (Parish Clerk), and one member of the public.

1. Welcome:

The chair welcomed everyone to the meeting.

2. Apologies for Absence:

Councillors Burnip and Rippon offered written apologies.

Resolved: *The Council noted apologies.*

3. Disclosable Pecuniary Interests:

No interests were declared.

4. Minutes of Council meetings – Ordinary Meeting 14 July 2022 and Ordinary Meeting 08 September 2022:

The minutes of the Ordinary Meeting of the Council held on 14 July 2022 were approved as a true record by the Council. The minutes of the Ordinary Meeting of the Council held on 08 September 2022 were noted but did not require approval. No business was transacted as the meeting was brought to an immediate close due to the death of Her Majesty The Queen.

5. **Parish Matters and on-going items:**

a) County Councillors' Report

The Chairman expressed his disappointment that no county councillors were at the meeting. No apologies were received. Parking around The Green and the primary school was discussed again. A safe crossing (e.g., Zebra crossing) and/or lollipop person were discussed again. The carved seat was finished in April and the Council paid DCC for its installation. It has still not been sited despite numerous requests by the Clerk for updates from DCC. Planters were paid for in April to be sited at Edmondsley Lane. They have still not been sited either despite numerous requests by the Clerk for updates from DCC. The Clerk advised that the County Councillors have arranged upgrades for one item at Nettlesworth and Kimblesworth parks, with minimal contributions from the Council. The majority will come from Towns and Villages budget and s106 money. The Parish Council would like to explore further upgrades to Nettlesworth park as there is a ringfenced budget for this. The Clerk was asked to contact the project manager at DCC for options. DCC have advised the Clerk that the salt bin at Kimblesworth Church can be moved when they next refill in winter (when empty) or permission has been given for the Council to do this themselves.

Resolved: *Councillors Waldock and Wilson to update on all queries at the next meeting. The Clerk will contact DCC regarding the park upgrades.*

b) Highways, paths, and road signage

Carried forward from previous meeting

The dropped kerb on the B6312, on the walk down the bank still does not appear to have been reported by county councillors – there is no way to travel to the A167 without going onto the road – this was first reported by the Parish Council in Autumn 2021. The village sign for Kimblesworth at Cedar Avenue still shows visible graffiti - Councillor Wilson had previously advised he would chase up a replacement earlier in 2022. The Clerk had reported broken road signage and street signage at Wheatleywell Lane, Plawsworth, and both have now been replaced by Durham County Council. The Clerk advised that Cllr Waldock had informed that a request had been made to sweep the area around Plawsworth bus shelter. The Council would like to renew and/or resite the 30mph signs for Nettlesworth.

New minutes for September

The Clerk advised the PRoW Officer for DCC had been in contact to advise KPPC was on the reserve list for an upgrade to the path at Plawsworth. The Officer is confident the work will take place this year. The Council asked the Clerk to request an update for the January 2023 meeting so budget can be incorporated if required. DCC advise they may be able to update gates and signage too. Public path between Hillmeads and The Crescent was reported as in ill repair. The Clerk was asked to forward report to the County councillors. A recent traffic accident had led to damaged barriers/signage at Nettlesworth near to the community centre – the Clerk was asked to report to DCC.

Resolved: *Councillors Waldock and Wilson to update on all queries at next meeting.*

c) Spring/ water trough at the roadside, Nettlesworth entrance (west)

A site visit with the contractor took place 18 July 2022. Councillor Rippon attended. Councillor Wilson has previously advised he will chase DCC Clean and Green and Highways for their confirmation that the work can proceed. The contractor has advised they will require proof the work can begin before organising a start date with the Parish Council and has asked for plans of the water pipes at the roadside.

Resolved: *Councillor Wilson to chase confirmation from relevant DCC teams.*

d) Community Centre Report

The lease is still expired, but extension discussions are ongoing. PKCA are planning for a summer event in 2023 and have requested assistance from KPPC with this (item later in agenda). PKCA are looking to change to an infra-red heating system once the lease is resolved and a quote has been received for circa £11,000.

Resolved: *To note update.*

e) Planning and Licence Applications

The following applications were discussed:

- none.

Resolved: *Nothing to resolve.*

f) Allotments

The Clerk advised all rent was collected for 2021-22 except one plot, and the tenant is aware rent is due. Rent collected to date is £733. The Clerk advised that rent payment has been good this year with many choosing to pay online. All cash and cheques will be banked by the Clerk. The Council discussed action that can be taken regarding plot 13, where excess materials mean the plot cannot be allocated. The Council will explore the possibility of clearance by Changing Lives or Sacriston Youth Project, clearance by skip or obtain further quotes for clearance by a specialised company, and a decision will be made in October. One quote for £1,000 was rejected outright by the Council.

Resolved: *To note update. Quote for £1,000 rejected by the Council and decision to be made at October's meeting.*

g) Newsletter

There were no further items required for the next edition of the newsletter.

Resolved: *Nothing to resolve.*

h) Action Plan 2022-23

The Council went through all actions on the draft plan taken from a previous Council plan. The Clerk was asked to make the relevant suggested changes and circulate. The plan will be reviewed again in January, alongside the budget for 2023-24.

Resolved: *Clerk to make suggested changes and recirculate the plan.*

i) Funding for annual summer event at the community centre

A request has been made by PKCA for the Council to include a sum of £4500 in their annual precept for 2023-24 to pay for the fairground rides at the summer event proposed for 2023. The item was deferred as there was no quorum due to pecuniary interest from attending councillors.

Resolved: *Item deferred.*

j) Tree planting at entrance to Nettlesworth

Trees could be funded from an application to The Queen's Jubilee Fund, as suggested by county Councillor Waldock. Councillor Waldock was not in attendance, so the item was deferred.

Resolved: *Item deferred.*

k) Christmas trees 2022

The Council agreed to defer the item again until the October meeting, so the Clerk can gather further financial detail of all options.

Resolved: *Item deferred.*

l) Social Media Policy

The Council reviewed the policy and approved for another year.

Resolved: *Policy reviewed and approved.*

m) Publication Scheme

The Council reviewed the scheme and approved for another year.

Resolved: *Scheme reviewed and approved.*

n) Grants

The Council discussed the potential £4800 grant from PKCA, relating to item 5(i). The item was deferred as there was no quorum due to pecuniary interest from attending councillors.

Resolved: *Item deferred.*

o) Training

- none

Resolved: *Nothing to resolve.*

p) Correspondence

- Drone flying (to extend approval).
- Land enquiry at Kimblesworth.
- West Nettlesworth ward resident – regarding external features.
- Church enquiry, Kimblesworth.
- Riversdale Homes - regarding start of building work at Eureka Mews.
- Complaint regarding cockerel noise on mornings (allotments).
- Complaint regarding fires at the allotments.

Resolved: *All correspondence noted. The Council approved that drone flying could continue above the football field until further notice by the Council. There has been no correspondence regarding drones since*

initial approval was given in February 2022. A letter has been sent to the tenant at the allotments who left a fire unattended.

6. Financial Matters:

a) Payments

Resolved: *The following payments were agreed (and invoices signed by the Chair):*

- (1) The sum of £249.00 be paid to J Kelly (Clerk service, 1st – 31st July, 25 hours, inc 6 hours annual leave)
- (2) The sum of £219.12 be paid to J Kelly (Clerk service, 1st – 31st August, 22 hours, inc 12 hours annual leave)
- (3) The sum of £4.49 be paid to J Kelly (HP ink, August)
- (4) The sum of £7.00 be paid to J Kelly (Printer paper)
- (5) The sum of £98.00 be paid to SLCC (Clerk subscription)

b) Receipts

Resolved: *The following receipts were noted and will be signed by the Chair:*

- PAYE (to HMRC) July hours, August submission (£62.20)
- PAYE (to HMRC) August hours, September submission (£54.80)
- Printer subscription with HP - see item 6(a)3 above (£4.49 August)
- Printer paper – see item 6(a)4 above (£7.00)

c) Bank statements and direct debits

Resolved:

Statements checked:

- May 2022 (partial no.152)
- July 2022 (no.154)
- August 2022 (no.155)

Direct debits (and standing orders) checked by the Chair and signed:

- HMRC – May payment - no.152 (£64.80)
- HMRC – June payment - no.152 (£64.80)
- HMRC – July payment - no.154 (£62.20)
- Anglian Water trading as Wave (quarterly) – next due September statement.

7. Date of Next Meeting

13 October 2022 to commence at 7.00pm.

The meeting terminated at 20.42.

Chairman

Date

Initialled by Chairman _____ 2022-23 – September Extraordinary