

Kimbleworth & Plawsworth P a r i s h & C o u n c i l

Kimbleworth and Plawsworth Parish Council

Minutes of the Ordinary Meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Thursday 9 March 2023 @ 7:00pm.

Present: Councillors – Bruce, Burnip, Inman, Jackson, and Rippon.

Also in attendance – John Kelly (Parish Clerk).

1. Welcome:

Councillor Jackson (vice-chair), acting as Chair of the meeting, welcomed everyone to the meeting.

2. Apologies for Absence:

There were written apologies offered from Cllr Craig, Cllr Elley and Cllr Walker.

Resolved: Council noted apologies.

3. Disclosable Pecuniary Interests:

No interests were declared.

4. Minutes of Council meeting – Ordinary Meeting 9 February 2023:

The minutes of the Ordinary Meeting of the Council held on 9 February 2023 were approved by the Council.

5. Parish Matters and on-going items:

a) County Councillors' Report

In the absence of both County Councillors, the Clerk read a brief update received by email from Councillor Waldock: speed watch has been requested but there has still been no date set; Karbon Homes has still not engaged regarding parking issues at The Crescent (as has been the case since 2019); DCC has laid paving at the corner of Cedar Avenue ready for the bench carving to be installed with landscaping; fly tipping at woodland next to the allotments has been reported to DCC; and a litter pick will be arranged for Monday 3 April at 10am. The Council asked the Clerk to contact the County Councillors regarding the following queries: other areas have 'clear up after your dog' spray painted (by DCC) onto paving in problematic areas for dog fouling – please request for Ugly Lane; Karbon continue to ignore parking issues – this may be added to the next newsletter by KPPC; the bush between Hillmeads and The Crescent has not been pruned as requested; and, when will speed wires be places on Front Street to monitor traffic?

Cllr Inman attended CDALC's Smaller Council's quarterly meeting in February. Points of note – Spennymoor Town Council are to campaign for changes to legislation so more than two councillors will be required to call an extraordinary meeting. Cllr Inman will circulate a consultation on football pitches in County Durham.

Resolved: Clerk to contact County Councillors with list of queries. Councillors Waldock and Wilson to update on all queries at the next meeting.

b) Highways, paths, and road signage

The village sign for Kimblesworth at Cedar Avenue still shows visible graffiti - Councillor Wilson had previously advised he would chase up a replacement earlier in 2022. The Council would like to renew and/or resite the 30mph signs for Nettlesworth. Parking at The Green continues to be problematic. DCC has advised the budget for a lollipop person at Nettlesworth was removed in 2022 due to numerous unsuccessful job adverts for the post and County Councillor was informed. The budget was transferred to countywide education on road safety.

Resolved: Councillors Waldock and Wilson to update on all queries at next meeting.

c) Spring/ water trough at the roadside, Nettlesworth entrance (west)

The contractor has advised he is still aiming to complete work late-March, but it may be moved to early April.

Resolved: To note update.

d) Community Centre Report

The lease has still not been renewed.

Resolved: To note update.

e) Planning and Licence Applications

The following applications were discussed:

- DM/23/00111/FPA, 60 Tanmeads, Nettlesworth (single storey extension to rear and side, and front).

Resolved: *The Council agreed to offer no comment on this application.*

f) Allotments

Pest control visited site on 25 February 2023. One tenant has asked to not have boxes on their plot, as they cannot always provide access when visits take place, but the Clerk noted the tenancy agreement conditions state access must be given.

Resolved: *To note update.*

g) Newsletter

Some items were offered by Councillors for the following edition of the newsletter in 2023.

Resolved: *Possible future items passed to Clerk.*

h) Administrative Support Assistant

The Council agreed to advertise a post to support the Clerk, for 4 hours per week at £10.53 per hour (SCP1) April 2022 rate. The Council agreed advert and job description wording (created by the HR Panel), and agreed to advertise on the Council's Facebook page and website pages. The closing date will be Thursday 6 April and interviews will be week commencing Monday 17 April. The Council will agree shortlisting from the HR Panel at April's meeting, before approving interviews.

Resolved: *The Council agreed to advertise a post for Administrative Support Assistant for KPPC.*

i) Internal Audit

The Council agreed to appoint Mr Gordon Fletcher as Internal Auditor for 2022-23, at a cost of £150.00.

Resolved: *Internal Auditor appointed.*

j) Council Insurance

The Council agreed to renew with Zurich Insurance for 2023-24 at a cost of £257.60.

Resolved: *Annual insurance renewed.*

k) Section 106 money

No further applications were suggested for s106 money.

Resolved: *Nothing to resolve.*

l) Charitable organisations

Discussion regarding charitable organisations was deferred for another meeting.

Resolved: *Item deferred.*

m) Grants

There were no grant applications to consider.

Resolved: *Nothing to resolve.*

n) Training

- None

Resolved: *Nothing to resolve.*

o) Correspondence

- Director of Riversdale Homes with further invite to visit supported living (people with autism) at Eureka Mews.
- Fly-tipping near to Nettlesworth allotments.

Resolved: *Correspondence noted. The Council asked the Clerk to propose Tue 21 March (4-6pm) for a visit from the Council, to view the new supported accommodation at Eureka Mews.*

6. Financial Matters:

a) Payments

Resolved: *The following payments were agreed (and invoices signed by the Chair):*

- (1) The sum of £258.40 be paid to J Kelly (Clerk service, 1st – 28th February), 24 hours, including 2.5 hours annual leave.
- (2) The sum of £4.49 be paid to J Kelly (HP ink, February)
- (3) The sum of £500.00 DCC (playground contribution)
- (4) The sum of £480.00 be paid to ALV IT (website hosting and support)

b) Receipts

Resolved: *The following receipts were noted and will be signed by the Chair:*

- PAYE (to HMRC) February hours, March submission (£64.40)
- Printer subscription with HP - see item 6(a)2 above (£4.49 February)

c) Bank statements and direct debits

Resolved:

Statements checked:

- January 2023 (no.160)

Direct debits (and standing orders) checked by the Chair and signed:

- HMRC – January payment (January statement) - £70.00

- HMRC – February payment (January statement, shows early month, before cut-off)
- £70.00

7. Date of Next Meeting

13 April 2023 to commence at 7.00pm.

The meeting terminated at 20.30.

Chairman

Date