

# Kimblesworth & Plawsworth P a r i s h & C o u n c i l

## Kimblesworth and Plawsworth Parish Council

Minutes of the Annual Parish Council Meeting of the Kimblesworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Thursday 20 May 2021 @ 6:40pm.

**Present:** Councillors – Cole, Craig, Inman, Rippon, and Walker.

**Also in attendance** – John Kelly (Parish Clerk), County Councillors Waldock and Wilson.

All councillors present signed their acceptance of office (as a member) prior to the meeting commencing.

**1. To elect a Chairman for the ensuing year and to receive the Chairman's declaration of acceptance of office:**

Councillor Rippon nominated Councillor Cole. Councillor Inman asked Councillor Craig if he would be interested, but Councillor Craig declined. No other nominations were received. The Council elected Councillor Cole as Chair of Kimblesworth and Plawsworth Parish Council for 2021-22. Councillor Inman stated that the chair should be rotated every three years as he stated that previous experience led him to believe a council can go stale with a chairman beyond that term. He added a change in 2022 would allow someone else the opportunity to be chair.

**Resolved:** Councillor Cole was elected as Chair of KPPC for the ensuing year.

**2. To elect a Vice-Chairman for the ensuing year:**

Councillor Inman asked Councillor Craig if he would be interested, and Councillor Craig confirmed his interest. Subsequently, Councillor Inman nominated Councillor Craig. No other nominations were received. The Council elected Councillor Craig as Vice-Chairman of Kimblesworth and Plawsworth Parish Council for 2021-22.

**Resolved:** Councillor Craig was elected as Vice-Chairman of KPPC for the ensuing year.

**3. To receive apologies for absence – to note all apologies (to be given in writing to the Clerk prior to the meeting):**

Written apologies were received from Councillor Hodgson and Councillor Jackson.

**Resolved:** Apologies for the above councillors were noted by the Council.

**4. To appoint representatives for:**

- Allotment Working Group (meet when required)

Councillors Cole, Craig, Jackson, and Walker were nominated to the group.

- Trough Working Group (meet monthly/bi-monthly)

Councillors Hodgson, Jackson, Rippon, and Walker were nominated to the group. County Councillor Wilson was also invited to the group.

- HR Panel (meet quarterly)

Councillors Cole and Inman were nominated to the panel. Any councillor can act as a substitute at a panel meeting, conditional on prior notice being given.

- CDALC's Smaller Council Forum (three meetings per year)

Councillor Inman was nominated to the forum.

- CDALC's Chester-le-Street Parish Council's Sub-Committee (meet quarterly)

No nominations were received. The Council will be invited to send a representative when each meeting is arranged.

## **5. To review Standing orders and Financial Regulations:**

Financial Regulations were approved for 2021-22. Standing Orders were approved subject to removing temporary amendments (2020) regarding remote meetings (no longer allowed by legislation) and adding an order to allow business continuity in situations of emergency regarding the assets of the football field and allotments. If the Clerk is unavailable in an emergency, then a councillor can be contacted, in the first instance, for a relevant decision and, in the second instance, a member of Plawsworth and Kimblesworth Community Association can be contacted e.g., to call Northumbrian Water regarding a burst pipe.

**Resolved:** *Financial Regulations approved, and Standing Orders approved, with the above stated amendments.*

## **6. To agree continuation of the annual subscription to CDALC:**

The subscription to CDALC for 2021-22 was approved.

**Resolved:** *The subscription was approved by the Council.*

## **7. To note the previously agreed schedule of Council meetings for 2021-22:**

The Council noted the schedule of meetings for the ensuing year. The dates will be published on the KPPC website and in the Parish Council's noticeboards.

**Resolved:** *Schedule of meetings noted.*

*The meeting terminated at 18.52.*

**Chairman**

**Date**