

## **KIMBLESWORTH & PLAWSWORTH PARISH COUNCIL**

Minutes of the proceedings at the Annual Meeting of the Parish Council held in Nettlesworth Community Centre on Thursday 10 May 2018 at 7.00pm.

**PRESENT:** Councillors G Kendall, L Gillhespy, A Holden, D Inman, L Walker, L Walker, L Anders and P Beard.

### **1 APPOINTMENT OF CHAIRMAN**

The Clerk invited nominations for the appointment of Chairman.

Upon a vote being taken it was:-

**RESOLVED:** "That Councillor G Kendall be appointed Chairman of the Parish Council for the ensuing year."

### **2 APPOINTMENT OF VICE CHAIRMAN**

The Chairman invited nominations for the appointment of Vice Chairman.

Upon a vote being taken it was :-

**RESOLVED:** "That Councillor A Holden be appointed Vice Chairman of the Parish Council for the ensuing year."

### **3 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor D Bruce and County Councillor S Wilson.

### **4 MINUTES OF MEETING HELD 12 APRIL 2018**

**RESOLVED:** "That the minutes of the proceedings at the meeting of the Parish Council held on 12 April 2018, copies of which had previously been circulated, be confirmed as a correct record."

The Chairman proceeded to sign the minutes.

### **5 MATTERS ARISING**

There were no matters arising.

## **6 DECLARATIONS OF INTEREST**

Councillors Inman, Kendall, Walker and Walker all declared interests in relation to any matters relating to the grant application which would be considered from the Community Task Force.

## **7 ISSUES/QUESTIONS FROM THE GENERAL PUBLIC**

2 members of the public were in attendance to discuss various matters affecting the local area. Both had already been in dialogue with the Clerk and many concerns raised regarding speeding and parking, had already been addressed.

One of the residents suggested a gardening competition be held in the area, this would create a sense of community pride while at the same time tidying the area up.

Due to the very strong concerns which the residents had raised, along with others, regarding highway related issues, Councillor Inman suggested that the Council established a Parking/Road Safety Committee. This would be considered.

One of the residents was keen to see Nettlesworth included in the name of the Parish Council, this was something which would be explored further.

Councillor Inman took the opportunity to raise the issue of a fly tipping hotspot in the area, of which he had exact location details and photographic evidence. This would be escalated to the County Council.

The Council thanked the residents for their interest in local issues and their attendance at the meeting.

## **8 POLICE MATTERS**

There were no representatives from the Police in attendance.

## **9 APPROVAL OF CURRENT FINANCIAL REGULATIONS**

Consideration was given to the current Model Financial Regulations which had been adopted by the Council in May 2014, copies of which had previously been circulated.

Resolved: "That the current Financial Regulations for the Parish Council be approved as fit for purpose, to be reviewed at the 2018/19 Annual Meeting".

## **10 APPROVAL OF CURRENT STANDING ORDERS**

Consideration was given to the current Kimblesworth & Plawsworth Parish Council Standing Orders. Several changes had been made by the Clerk following advice from CDALC, to bring the Standing Orders in line with the National Model version.

Resolved: "That the Standing Orders for the Parish Council, as amended, be approved as fit for purpose, to be reviewed at the 2018/19 Annual Meeting".

## **11 APPROVAL OF MEMBER/OFFICER PROTOCOL**

The Clerk presented the current Member/Officer protocol for approval. Upon examination, several Councillors sought clarity on some areas of the protocol, there were areas where it simply did not read correctly. The Clerk would therefore seek advice from CDALC and return the protocol to a future meeting.

## **12 CORRESPONDENCE**

POSTERS – Posters promoting the County Council "Save Time Do It Online" campaign had been received, these would be displayed in the Centre and the Noticeboards.

POSTERS – Posters promoting the County Council Council Tax Discount and Welfare Assist Scheme campaign had been received, these would be displayed in the Centre and the Noticeboards.

Financial Assistance – A letter seeking financial assistance had been received from the County Durham School Benevolent Fund which provided eligible families with up to £35 to pay towards a pair of shoes and a winter coat for each child attending school. Following due consideration, Councillor Gillhespy moved that £105.00 be donated, this was seconded by the Chairman. Upon a vote being taken it was resolved that a donation of £105.00 should be made.

## **13 PLANTERS**

It was reported that the Memorial Garden had now been completed.

Following on from the suggestion earlier in the meeting from a member of the public, and because of the various environmental related projects that the Council was either currently involved with or hoped to be in the future, Councillor Gillhespy suggested establishing a Village In Bloom Working Group. Following due consideration the Council resolved to establish such a Working Group with immediate effect which would comprise the following Members:-

Councillors Walker, Walker, Gillhespy, Anders, Holden and Beard.

Further to discussions it was additionally resolved that the Working Group be allocated an annual budget of £650.00 to cover expenses for such items as the Memorial Garden, planters and facilitating a gardening competition.

It was reported that the planters would be underway once the weather improved in June.

## **14 ACCOUNTS**

Consideration was given to a grant application from the Community Task Force which sought £930.00 to run the following event:-

*“The grant will be used to fund a minicoach to transport around 26 members of our local community who attend the luncheon club or bingo on trips to Leeds, York, and Whitby in June, July, and August respectively”.*

Seconded by Councillor Beard, Councillor Gillhespy moved that the grant be awarded and upon a vote being taken it was resolved:-

“That a grant of £930.00 be awarded to the Community Task Force to facilitate the event as set out in the Grant Application”.

**Resolved:-** “ That the following accounts be paid in full:-

School Benevolent Fund - £105.00 – Donation

Task Force - £930.00 – Donation

J Lawton - £525.91 – Salary

J Lawton - £35.37- Travel Costs

J Lawton - £87.50 – Half Year Home Working Allowance

HMRC – 134.71 – PAYE Deduction”.

## **15 WORKING GROUP APPOINTMENTS**

It was resolved that following members be appointed to the following working groups for the ensuing year:-

Allotments – Lisa Walker and P Beard

Parish Paths – D Inman and G Kendall

Newsletter – G Kendall, L Gillhespy and D Inman

Village In Bloom – L Walker, L Walker, P Beard, L Gillhespy, L Anders and A Holden

## **16 WORKING GROUP REPORTS**

Allotments – It was reported that the majority of rents had now been collected.

## **17 CDALC**

There was nothing to report.

## **18 COUNTY COUNCILLOR REPORT**

There was no County Councillor in attendance however the issue of the poor state of footpaths at Boyntons and Conyers was reported, this would therefore be escalated to the County Councillor.

## **19 COMMUNITY CENTRE REPORT**

It was reported that along with other volunteers, Councillor Kendall, Walker and Walker had carried out extensive work to update various rooms, as such much gratitude was expressed to them all for their valued contributions.

It was further reported that the Association was currently going through various Fire Safety requirements and that Councillor Kendall had arranged a First Aid Course and a Health and Safety Course.

Councillor Lillian Walker thanked Councillor Beard for disposing of a lot of rubbish from the centre.

## **20 PARISH NEWSLETTER**

It was reported that there had been much interest and very good feedback in relation to the latest edition of the newsletter.

## **21 PLANNING**

There were no planning applications to report.

Signed \_\_\_\_\_  
Chairman