

Kimbleworth and Plawsworth Parish Council

Minutes of a meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, on Thursday, 12 March 2020 @ 7:00pm.

Present: Councillors – Cole, Hilland, Inman, Jackson, Kendall, Rippon, Walker (Lillian) and Walker (Lisa); and County Councillor Wilson. One member of the public was in attendance.

Also in attendance – John Kelly (Parish Clerk).

1. Welcome:

The Chairman welcomed everyone to the meeting.

2. Apologies for Absence:

Cllr Craig and County Councillor Liddle offered written apologies.

Resolved: *Apologies were approved by the Council.*

3. Disclosable Pecuniary Interests:

No interests were declared.

4. Minutes of Council meeting – 13 February 2020:

Councillor Inman queried a resolution for the Clerk to contact Karbon Homes re: parking at The Green, Nettlesworth. The Clerk explained County Councillor Wilson contacted Karbon (requested as part of the Councillor's previous monthly report) and the Clerk was copied into the email. Karbon's response is on the agenda for March.

The minutes of the Council meeting held on 13 February 2020 were approved as a true record and were signed by the Chairman, subject to the one amendment to the County Councillor's report section mentioned above.

5. Police Report:

No PCSOs were in attendance. PCSO Payne asked that the most recent PACT report for February be read out (acting as his update). Cllr Cole read key points from the report.

6. Parish Matters and on-going items:

a) County Councillors Report

Councillor Wilson discussed several areas regarding improvements in the parish. He advised he asked for further information from Durham County Council regarding the risk assessment of the multi-use paths on the A167 (that have no street lights) but they had not provided a *new* update (they simply referred to the original assessment in 2014). Councillor Wilson has asked for a new update again. He has also reported the disrepair of Ugly Lane and reported (again) the flytipping behind the Woodland Terrace allotments – there have been numerous communications about this but the area has not been cleared. An update (sent by email) was also read out on behalf of Councillor Liddle, by the Chair.

Resolved: *Councillor Wilson will update the Council at the next meeting on any outstanding actions. The Clerk was asked to contact Councillor Liddle for further reasoning behind the potential removal of concrete posts at the football pitch.*

[Councillor Wilson left the meeting.]

b) Community Centre Report

Kevan Jones MP is now assisting Plawsworth and Kimblesworth Community Association to extend their lease.

Resolved: *Nothing to resolve.*

c) Planning Applications

There were no applications to discuss.

Resolved: *Nothing to resolve.*

d) Allotments

The Council discussed a date for the working group to meet and review the tenancy agreement, rents and inspections.

Resolved: *The Council agreed the working group will meet in two weeks' time to review the tenancy agreement, rents and inspections. The Clerk will circulate the Terms of Reference prior to that group meeting.*

e) Highways and road signage

A response from Karbon Homes regarding a request for a new parking area at The Green, Nettlesworth, was received. Karbon have requested further detail from the Council. Councillor Inman advised that in the original planning application for that area, parking was due to be created (later removed from the application).

Resolved: *Clerk to contact Karbon with original planning application detail and ask them to consider implementing something similar in the future.*

f) Newsletter

The Council agreed the initial content of the draft newsletter. The Clerk advised there was still room for further articles if the councillors wished to send to him anything by email, before the deadline.

Resolved: *The Council agreed the draft newsletter content.*

g) Annual Governance and Accountability Return

The Council agreed to appoint the internal auditor from 2018/19, for the 2019/20 return.

Resolved: *Clerk to contact and confirm the appointment with the auditor.*

h) Salt bins

The Council discussed the purchase of a salt bin for the Boyntons area and other areas within the parish. The Council queried the quantity of each refill from Durham County Council, before making an assessment of price. The Clerk was asked to check this.

Resolved: *The Council deferred the decision for later in 2020, noting that winter has now passed.*

i) KPPC website

The Council discussed the new website content – no further comments were received. It was agreed to go live with the site on Wednesday 18th March 2020.

Resolved: *Clerk to advise the web developer to place the site live from Wednesday 18th March 2020.*

j) Parish insurance

The Council discussed the renewal from Zurich. They agreed they should take out insurance for 2020-21 with the cheapest like-for-like insurance, following three quotes (including Zurich).

Resolved: *Clerk to renew with the cheapest, of three, like-for-like quotes.*

k) Selective Licensing consultation (DCC)

The Council deferred the item.

Resolved: *The Council deferred the item – deadline for consultation has been extended by one month.*

l) Road safety consultation

The Council did not have enough information to collate a collective response before the deadline.

Resolved: *Councillors will respond individually if they wish.*

m) Happy Bench initiative

The Council discussed the new national initiative to combat loneliness amongst residents. They were not aware of a bench they owned, to follow up on the initiative (its painting and the addition of a plaque).

Resolved: *Clerk to check with Durham County Council regarding the ownership of the bench nearest the community centre.*

n) Communicating the Sacriston Youth Project to the parish

The Council felt the project itself was best placed to make decisions on promoting the project to those who may not be aware. The Council asked the Clerk to contact County Councillor Liddle for an update.

Resolved: Clerk to check with Councillor Liddle what advertising is, or can be done, in the parish area.

o) Grant Applications

- Active 2 Learn CIC (£300)

Resolved: The Council deferred the request until further information is provided.

[Councillor Inman left the meeting.]

p) Training

- Councillor Jackson provided feedback from the planning training (DCC) held on Mon 24th February.

Resolved: Clerk to circulate the presentation to all councillors.

q) Correspondence

- Councillor vacancy enquiry

Resolved: Correspondence noted. Resident has not followed up contact.

7. Financial Matters:

	(a)	<u>Payments</u>	
		Resolved: The following payments were agreed (and invoices signed by the Chair):	
	(1)	The sum of £207.17 to J Kelly (Clerk service, 1 st – 29 th February, 24 hours) Chq No.400392	
	(b)	<u>Receipts</u> Resolved: The following receipts were noted and signed by the Chair: - PAYE (to HMRC) February hours, March submission (£51.79)	
	(c)	<u>Bank statements</u> Resolved: January 2020 – Checked and signed by the Chair. February 2020 – statement unavailable – deferred until next meeting.	

		<u>Direct debits</u> <ul style="list-style-type: none"> - Information Commissioners Office – February statement unavailable to check. - Northumbrian Water – due until March statement.
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9. Date of Next Meeting

09 April 2020 to commence at 7.00pm.

The meeting terminated at 8.40pm.

Chairman

Date