

Kimbleworth & Plawsworth P a r i s h & C o u n c i l

Kimbleworth and Plawsworth Parish Council

Minutes of a meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Thursday 13 January 2022 @ 7:00pm.

Present: Councillors – Craig, Elley, Inman, Rippon, and Walker.

Also in attendance – John Kelly (Parish Clerk) and County Councillor Wilson.

1. Welcome:

The Chair welcomed everyone to the meeting.

2. Apologies for Absence:

There were written apologies from Parish Councillor Jackson, and County Councillor Waldock asked KPPC to note her apologies.

Resolved: *Apologies were noted for the above Parish Councillor.*

3. Disclosable Pecuniary Interests:

No interests were disclosed.

4. Minutes of Council meeting – 11 November 2021:

The minutes of the Council meeting held on 11 November 2021 were approved as a true record by the Council.

The Council noted that no business was transacted at The Ordinary Meeting of the Council on 09 December 2021, as the meeting was inquorate.

5. Parish Matters and on-going items:

a) County Councillors' Report

Cllr Elley advised Councillor Wilson that the local bus shelters were dirty and that the lack of bins at the school and The Green was leading to litter and dog poo bags left on the verges. Councillor Wilson said he will report both issues to DCC and report back to the Council. The Clerk read an update from Councillor Waldock. She may arrange another litter picking event for Sunday 30 January, commencing at 11.00 at the community centre. This will be confirmed prior to the date, with the Clerk. Karbon have not responded to the parking query at The Crescent. Councillor Waldock had visited The Green at Kimblesworth but could not find where vehicles were accessing the allotment area. The Clerk advised he would contact Councillor Waldock with further detail. Councillor Waldock is awaiting a time from Clean and Green when they can consider tree planting at the village entrances.

Resolved: *Councillors Waldock and Wilson to update on all queries at the next meeting.*

b) Highways, paths and road signage

Councillor Wilson advised he was still trying to organise a site meeting regarding the A167 crossing. The Clerk advised that the advert for the lollipop person had not continued before Christmas - Councillor Wilson will ask DCC to put this out again and notify the Clerk. Councillor Inman said he had concern at water coming from the field and flooding across Hillmeads, freezing in cold weather. Councillor Wilson will pass to DCC Highways to see what advice or action they can provide. Cllr Elley stated the sign for Kimblesworth at Cedar Avenue was in very ill repair. Councillor Wilson advised he would request a new sign. Parking around the school and the Green on mornings and school end was discussed again. Councillor Wilson will discuss with wardens.

The Council considered purchasing a salt bin to place near to the church at Kimblesworth. DCC have advised this road is not adopted so KPPC do not need to purchase from them. However, the Council agreed it was best to use the same source as the last two purchases (at Hillmeads and Boyntons), although it was noted DCC currently have a backlog on orders. Cllr Inman did not vote due to a personal interest. The Clerk was asked to order and purchase a bin from DCC.

Resolved: *Clerk to order and pay for a salt bin to be placed in front of the church at Kimblesworth. Updates noted; Councillors Waldock and Wilson to update on all queries at next meeting.*

c) Spring/ water trough at the roadside, Nettlesworth entrance (west)

One quote has been received for the stonework, with no associated landscape. Work cannot proceed until three quotes have been obtained and the Council select a company to complete the work. The Council asked the Clerk to contact the company that has quoted and ask what stone the quote includes.

Resolved: *Working Group to meet when quotes received. Clerk to contact company for greater detail on stonework, for the quote obtained.*

d) Community Centre Report

The lease has now expired, but extension discussions are ongoing.

Resolved: *To note update.*

e) Planning Applications

The Council discussed the following application:

- No applications to discuss.

Resolved: *Nothing to resolve.*

f) Allotments

Plots 3 and 13 have been signed for by the relevant person top of the register. A further £43 has been collected for 2021-22 rent. The Council were made aware that plot 13 still has materials that need to be removed from the shed. The Clerk was asked to provide quotes for collection or skip hire at the next meeting. The Clerk advised there are current restrictions on the housing of birds again, due to bird flu and all tenants have been asked to keep their birds in a coop or in a netted area with the smallest of openings (so wild birds cannot encounter tenant's birds). Pest control have visited 08 January and will return on 12 February.

Resolved: *To note updates. Clerk to serve notice to the tenant of plot 1 due to breach of multiple tenancy conditions – non-payment of rent, non-cultivation of the plot, and excess materials not required for cultivation.*

g) Budget and Precept 2022-23

The Council discussed the budget for 2022-23. Cllr Inman suggested a ringfenced amount for parking at The Crescent should be considered. Karbon have not yet responded to whether this project would be approved. Cllr Craig suggested the ringfence be for a parking provision in the area and utilised as required, once Karbon engaged. The Clerk advised the tax base (band D equivalent) had increased from 453.60 to 509.10 this year. This is due to the new estate at Cross Lane. The new builds had been placed in the Sacriston Parish area last year but this has now been corrected by DCC.

Resolved: *Council agreed budget for 2022-23 and approved a precept request of £19,839.17 (no LCTRS due this year, so the Council will have a deficit of £464 compared to the previous year).*

[The Chair suspended standing orders at 20.59, to complete the business of the meeting.]

h) Newsletter

The Council were due to discuss plans for the newsletter in 2022. The item was deferred until the next meeting.

Resolved: *Item deferred.*

i) Grant applications

The Council had previously asked the Clerk to bring a Grant Applications Policy to this meeting for approval by the Council. This was deferred until the next meeting. The Council did not consider the grant application (£400) from Changing Lives as they had not returned a signed copy of the Terms and Conditions to the Clerk, as requested. The Council considered the grant (£4,500) from Sacriston Youth Project (SYP) to contribute towards 6 months' classes at the community centre, for various age groups. The Council approved the grant in full, following consideration of the residency and school of users.

Resolved: *Grant Allocations Policy deferred; grant of £4500 to SYP approved.*

j) Training

- None

Resolved: No training to note.

k) Correspondence

- Permission to train drone flying above the football field
- Further enquiry from resident following multiple issues with the X20 bus service.
- Report of vehicles accessing the field from Ugly Lane, and digging up grassed area (where the bollard is removed).

Resolved: All correspondence noted.

6. Financial Matters:

a) Payments

Resolved: The following payments were agreed (and invoices will be signed by the Chair at the next meeting held in person):

- (1) The sum of £216.38 be paid to J Kelly (Clerk service, 1st – 30th November, 23 hours)
- (2) The sum of £242.92 be paid to J Kelly (Clerk service, 1st – 31st December, 26 hours including 9 hours annual leave)
- (3) The sum of £432.77 be paid to J Kelly (Training hours (CILCA – now complete), 46 hours)
- (4) The sum of £7.98 be paid to J Kelly (HP ink, November and December)
- (5) The sum of £16.00 be paid to J Kelly (fridge collection)
- (6) The sum of £251.93 be paid to J Kelly (2 x Christmas lights and battery packs)
- (7) The sum of £34.48 be paid to J Kelly (3 x Christmas tree stands)
- (8) The sum of £105.00 be paid to J Kelly (3 x Christmas trees)
- (9) The sum of £128.00 be paid to PCKA (6 months' room hire)
- (10) The sum of £40.00 be paid to ICO (data protection) – upcoming annual direct debit

b) Receipts

Resolved: The following receipts were noted and will be signed by the Chair at the next meeting in person:

- PAYE (to HMRC) November hours, December submission (£162.29)
- PAYE (to HMRC) December hours, January submission (£61.20)
- Printer subscription with HP - see item 6(a)4 above (£3.49 November)
- Printer subscription with HP - see item 6(a)4 above (£3.49 December)
- Fridge collection, DCC – see item 6(a)5 above (£16.00)
- Christmas lights and battery pack – see item 6(a)6 above (£122.97)
- Christmas lights and battery pack – see item 6(a)6 above (£128.96)
- Christmas tree stands, Charlies – see item 6(a)7 above (£34.48)
- Christmas trees (Congburn Nursery) – see item 6(a)8 above (£105.00)

c) Bank statements and direct debits

Resolved:

Statements checked:

- November 2021
- December 2021

Direct debits (and standing orders) checked by the Chair and to be signed at next meeting held in person:

- HMRC – December statement (October submission, £66.00)
- Anglian Water trading as Wave (quarterly) – next due January statement (quarterly)

7. Date of Next Meeting

10 February 2022 to commence at 7.00pm.

The meeting terminated at 21.17

Chairman

Date