

Kimbleworth & Plawsworth P a r i s h & C o u n c i l

Kimbleworth and Plawsworth Parish Council

Minutes of a meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, on Thursday, 13 February 2020 @ 7:00pm.

Present: Councillors – Cole, Craig, Hilland, Inman, Jackson, Rippon, Walker (Lillian) and Walker (Lisa); and County Councillor Wilson. Two members of the public were in attendance.

Also in attendance – John Kelly (Parish Clerk).

1. Welcome:

The Chairman welcomed everyone to the meeting.

2. Apologies for Absence:

PCSO Luke Payne, Cllr Kendall, and County Councillor Liddle offered written apologies.

Resolved: *Apologies were approved by the Council.*

3. Disclosable Pecuniary Interests:

No interests were declared.

4. Minutes of Council meeting – 09 January 2020:

The minutes of the Council meeting held on 09 January 2020 were approved as a true record and were signed by the Chairman.

5. Police Report:

No PCSOs were in attendance. PCSO Payne asked that the most recent Chester-le-Street newsletter and PACT report for January be read out (acting as his update). Cllr Cole read key points from both.

6. Parish Matters and on-going items:

a) County Councillors Report

Councillor Wilson discussed several areas regarding improvements in the parish. He advised he would ask for further information from Durham County Council regarding risk assessment of the multi-use paths on the A167 (that have no street lights). An update (sent by email) was also read out on behalf of Councillor Liddle, by the Chair.

Resolved: *Councillor Wilson will update the Council at the next meeting on any outstanding actions.*

[Councillor Wilson left the meeting.]

b) Community Centre Report

Room hire charges have increased slightly for 2020-21. The Parish Council have been sent the new charge.

Resolved: *Nothing to resolve.*

c) Planning Applications

There were no applications to discuss.

Resolved: *Nothing to resolve.*

d) Allotments

The Council agreed to procure the services for Beamish Pest Control. The Clerk advised that new structures placed on allotment land were similar in size to existing and that more resource is required to manage the allotments, and a new policy and/or tenancy agreement may be required.

Resolved: *The Council agreed to set up a working group for the allotments. Councillors Walker (Lillian), Jackson, Craig and Cole volunteered to sit on this group and an allotment tenant may also be required. Terms of Reference will be agreed at the March meeting.*

e) Highways and road signage

There were no items for discussion this month.

Resolved: *No updates.*

f) Pit banner

The Council agreed that there was not enough time to submit a bid for Big Lottery funding, and design and procure the banner in time to have the banner available for 2020 Miners' Gala Day. All research and designs would have to be ready for mid-March. There was also a lack of enough volunteer numbers to carry the banner, although it was felt that this could have been rectified in time for Gala Day itself.

Resolved: *The Council will continue to plan the bid, and design the banner and advertise for volunteers throughout 2020, and will make a decision to contribute Council funds at a later date, with a view to parading a new banner in 2021. This will allow the project to be properly planned and carried out.*

[Councillor Walker (Lillian) left the meeting.]

g) Scheme of Delegation

The Scheme of Delegation for KPPC was approved following one amendment – that the Clerk can only make short-term appointments (of workers) in conjunction with the Human Resources Panel.

Resolved: *Scheme of Delegation approved.*

[Councillor Inman left the meeting.]

h) Bus travel

The Clerk had contacted Durham County Council regarding bus routes in the parish. DCC advised routes and size of transport were not the remit of the Parish Council. The Council discussed potential costs to run a return bus, two days a week, to Chester-le-Street. However, the cost of this would require a large proportion of the annual Council budget (a minimum of approximately £5,000 per year).

Resolved: *No decision required – update only.*

i) Newsletter

A request was made for items to be included in the Spring newsletter.

Resolved: *All items to be sent to the Clerk, before March meeting, for inclusion.*

j) Former Clerk's holiday pay

The Council had contacted the former Clerk with questions regarding their time as Clerk (in order to finalise holiday pay for 2018-2019). The former Clerk has not yet replied.

Resolved: *Item deferred until a response is received.*

k) Asset register

The Council reviewed the Council's asset register.

Resolved: *The Council approved the asset register (unchanged).*

l) Grant Applications

- None

Resolved: *No grants to consider this month.*

m) Training

- Planning training, Mon 24th February
- Scams Awareness, Thu 5th March
- Play areas, Tue 21st April

Resolved: *Cllr Craig and Cllr Jackson requested to attend the planning training and the Council approved the fee to be paid of £27 for each attendee. Other training was noted. The Clerk was asked to enquire with CDALC about allotment training.*

n) Correspondence

- Query as to the ownership of the land adjacent to East View, Kimblesworth
- Request for new seating area in Nettlesworth and improvements to village entrance.

Resolved: Correspondence noted. County Councillor Wilson is assisting with the land query. The Council do not feel a decision is required regarding a seating area. Village entrances will be considered at a future meeting.

7. Financial Matters:

	(a)	<u>Payments</u>
		<u>Resolved:</u> The following payments were agreed (and invoices signed by the Chair):
	(1)	The sum of £241.72 to J Kelly (Clerk service, 1 st – 31 st January, 28 hours) Chq No.400390
	(2)	Item not paid*
	(3)	The sum of £150.00 to Mr William Reed (land charge 2020) Chq No. 400391
		*The sum of £3.50 due to J Kelly for printer paper was not paid, as no receipt was available.
	(b)	<u>Receipts</u> <u>Resolved:</u> The following receipts were noted and signed by the Chair: - PAYE (to HMRC) January (£60.42) - Letter from Mr William Reed (see 7(a)3. above) - Printer paper (see 7(a)2 was unavailable)
	(c)	<u>Bank statements</u> <u>Resolved:</u> - August 2019 – checked and signed by the Chair. - December 2019 – checked and signed by the Chair. - January 2020 - unavailable to check – deferred to next meeting.
		<u>Direct debits</u> - Information Commissioners Office – not yet appearing on any statement. - Northumbrian Water (August) – no payment showing on August statement. (December) – payment appears on December statement and signed by Chair. (January) – statement unavailable to check for direct debit payment.

9. Date of Next Meeting

12 March 2020 to commence at 7.00pm.

The meeting terminated at 8.40pm.

Chairman

Date