

Kimblesworth & Plawsworth P a r i s h & C o u n c i l

Kimblesworth and Plawsworth Parish Council

Minutes of the Annual Parish Council Meeting of the Kimblesworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Thursday 11 May 2023 @ 6:40pm.

Present: Councillors – Burnip, Craig (Chair), Elley, Inman, Jackson, and Walker.

Also in attendance – John Kelly (Parish Clerk) and County Councillor Waldock.

1. To elect a Chairman for the ensuing year and to receive the Chairman's declaration of acceptance of office:

Councillor Jackson nominated Councilor Craig. No other nominations were received. Councillor Burnip seconded the nomination. The Council elected Councillor Craig as Chair of Kimblesworth and Plawsworth Parish Council for 2023-24.

Resolved: *Councillor Craig was elected as Chair of KPPC for the ensuing year and signed his declaration of acceptance.*

2. To elect a Vice-Chairman for the ensuing year:

Councillor Burnip nominated Councillor Jackson. No other nominations were received. Councillor Craig seconded the nomination. The Council elected Councillor Jackson as Vice-Chairman of Kimblesworth and Plawsworth Parish Council for 2023-24.

Resolved: *Councillor Jackson was elected as Vice-Chairman of KPPC for the ensuing year.*

3. To receive apologies for absence – to note all apologies (to be given in writing to the Clerk prior to the meeting):

Councillor Bruce offered written apologies.

Resolved: *Apologies noted.*

4. To receive and approve the minutes of the Ordinary Meeting of the Council held 13 April 2023.

The minutes of the Ordinary Meeting of the Council held on 13 April 2023 were approved by the Council.

5. To appoint representatives for:

- Allotment Working Group (meet quarterly)

Councillors Craig, Jackson, and Walker were nominated to the group. The Clerk will also attend.

- HR Panel (meet quarterly)

Councillors Craig and Inman were nominated to the panel. Any councillor can act as a substitute at a panel meeting, conditional on prior notice being given.

- CDALC's Smaller Council Forum (three meetings per year)

Councillor Inman was nominated to the forum.

- CDALC's Chester-le-Street Parish Council's Sub-Committee (meet quarterly)

Councillors Elley and Rippon were nominated to the sub-committee.

6. To review Standing orders and Financial Regulations:

This item was deferred to give Councillors additional time to consider their review.

Resolved: Item deferred.

7. To review the Scheme of Delegation:

The Scheme of Delegation was approved but the Council noted amendments will be required when the new Administrative Support Assistant commences employment.

Resolved: Scheme of Delegation agreed.

8. To agree continuation of the annual subscription to CDALC:

The subscription to CDALC for 2023-24 was approved.

Resolved: The subscription was approved by the Council at a cost of £254.85.

9. To note the previously agreed schedule of Council meetings for 2023-24:

The Council noted the agreed schedule of meetings for the ensuing year. The dates will be published on the KPPC website and in the Parish Council's noticeboards.

Resolved: The schedule of meetings was agreed.

The meeting terminated at 18.58.

Chairman

Date