

# Kimbleworth & Plawsworth P a r i s h & C o u n c i l

## Kimbleworth and Plawsworth Parish Council

Minutes of the Ordinary Meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Thursday 8 December 2022 @ 7:00pm.

**Present:** Councillors – Bruce, Craig (Chairman), Elley, Inman, Jackson, Rippon, and Walker.

**Also in attendance** – John Kelly (Parish Clerk), County Councillors Waldock and Wilson, and one member of the public.

Before the start of the formal meeting, a representative from Mona Lisa Arts and Media discussed their grant application, to be considered at item 5(l) of the agenda, and fielded questions from Councillors.

### 1. Welcome:

The chair welcomed everyone to the meeting.

### 2. Apologies for Absence:

There were written apologies offered from Cllr Burnip.

**Resolved:** Council noted apologies.

### 3. Disclosable Pecuniary Interests:

Councillor Jackson declared a personal interest in item 5(l).

### 4. Minutes of Council meeting – Ordinary Meeting 10 November 2022 and Extraordinary Meeting 17 November 2022:

The minutes of the Ordinary Meeting of the Council held on 10 November 2022 and the minutes of the Extraordinary Meeting of the Council held on 17 November 2022 were approved by the Council.

## **5. Parish Matters and on-going items:**

### **a) County Councillors' Report**

The Clerk advised DCC will install the carved seat at the corner of Cedar Avenue w/c 27 February 2023. The Clerk has still not received details for a new contact at Speed Watch – the County Councillors will chase this. It was raised by the parish council that bus shelters are in disrepair and not maintained and were unsure of the outcome of the bus shelter review earlier in the year. Councillor Waldock is working towards a resolution with Karbon for parking at The Crescent and the repair of the garage site at Hillmeads. A litter pick will be arranged (likely Friday 6 January 2023) by Councillor Waldock – she will confirm with the Clerk.

**Resolved:** Councillors Waldock and Wilson to update on all queries at the next meeting.

### **b) Highways, paths, and road signage**

The dropped kerb on the B6312, on the walk down the bank from Nettlesworth still does not appear to have been reported despite multiple reports – there is no way to travel to the A167 without going onto the road – this was first reported by the Parish Council in Autumn 2021. The village sign for Kimblesworth at Cedar Avenue still shows visible graffiti - Councillor Wilson had previously advised he would chase up a replacement earlier in 2022. The Council would like to renew and/or resite the 30mph signs for Nettlesworth. Councillor Waldock advised DCC have approved the planting of three trees at Darley Court, Plawsworth and the fourth tree across the road. DCC (via the Area Action Partnership) are still to carry out consultation (before Christmas) regarding parking spaces to be added at Ugly Lane. Councillors Waldock and Wilson will explore whether DCC can provide temporary signs for the school to place when school starts and ends. Cllr Bruce will contact the school to discuss too.

**Resolved:** Councillors Waldock and Wilson to update on all queries at next meeting. Cllr Bruce to discuss with the school daily parking signage.

### **c) Spring/ water trough at the roadside, Nettlesworth entrance (west)**

As requested, the contractor has updated the quote as a year has now passed since the initial quote – the new approved quote is £7,150 plus VAT (£8,580). The Council has previously approved the quote to a maximum of £9,000. The Clerk has asked the contractor for a date in 2023 when then work will take place (subject to receipt of drainage plans from DCC).

**Resolved:** Councillor Wilson to obtain drainage plans from DCC for the site. Clerk to obtain a start date for works from the contractor.

### **d) Community Centre Report**

The lease has still not been renewed. New heating panels have now been installed. The memorial bench, purchased by the Council and gifted to the community association, has arrived. It is in memory of Sonia Duncan, former resident, and parish councillor.

**Resolved:** To note update.

### **e) Planning and Licence Applications**

The following applications were discussed:

- None.

**Resolved:** Nothing to resolve.

#### **f) Allotments**

Pest control attended 27 November. The Clerk has ordered the noticeboard for the rear of Woodland Terrace, at the allotments. The Chair will check the feasibility of installing the noticeboard himself.

**Resolved:** *Agreed to purchase noticeboard after reviewing quotes (maximum spend will be £500); and to note other updates.*

#### **g) Newsletter**

The next newsletter has been finalised and will be circulated in December 2022. Some items were offered by Councillors for the following edition of the newsletter in 2023.

**Resolved:** *Possible future items passed to Clerk.*

#### **h) Code of Conduct**

The Council reviewed the Code of Conduct for KPPC and approved it for another year, without amendment.

**Resolved:** *Code of Conduct reviewed and approved.*

#### **i) Section 106 money**

The Council discussed possible applications for section 106 money. It was agreed Councillors would bring ideas to January meeting.

**Resolved:** *Item deferred.*

#### **j) Draft budget 2023-24**

The Clerk presented a further draft budget for 2023-24 based on the previous year's budget, newly planned actions, and changes in cost to subscriptions, stationery, and other such items. The Council will adjust the draft budget and approve at January's meeting along with the precept request for 2023-24.

**Resolved:** *To consider adjustments for the final budget in January 2023.*

#### **k) Charitable organisations**

The Council discussed charitable organisations and the value of being a trustee to an operational charity, assisting individuals. The Council will continue to discuss further detail when it is available, before making any decisions.

**Resolved:** *Item deferred.*

#### **l) Grants**

[Cllr Jackson left the room due to his interest in this item].

The Council agreed to award £1,100 (from the £1,600 requested) to Mona Lisa Arts and Media, providing art sessions at Nettlesworth Community Centre.

**Resolved:** *Council agreed to award £1,100 to Mona Lisa Arts and Media.*

[Cllr Jackson re-entered the room].

#### **m) Training**

- Reducing energy bills through behavioural climate change and energy efficiency (Wed 11 January 2023, 6-7pm, online, free session).

**Resolved:** Cllr Jackson expressed an interest, and the Clerk will forward the link to register to Cllr Jackson.

#### **n) Correspondence**

- None

**Resolved:** No correspondence to note.

### **6. Financial Matters:**

#### **a) Payments**

**Resolved:** The following payments were agreed (and invoices signed by the Chair):

- (1) The sum of £279.70 be paid to J Kelly (Clerk service, 1<sup>st</sup> – 30<sup>th</sup> November), 26 hours.
- (2) The sum of £7.98 be paid to J Kelly (HP ink, November, and 2 x size D batteries)
- (3) The sum of £59.99 to J Kelly (Microsoft package)
- (4) The sum of £79.90 to J Kelly (Tree lights (20m) plus 4 x battery boxes and AA batteries))
- (5) The sum of £124.50 to J Kelly (Christmas trees and bag of stones)
- (6) The sum of £100.00 to Chester-le-Street Police (donation – selection boxes)
- (7) The sum of £3,600.00 to PKCA (grant award – Summer Fair 2023)
- (8) The sum of £400.00 to Beamish pest Control (pest control service until October 2023)
- (9) The sum of £562.80 to Online Noticeboards (noticeboard)
- (10) The sum of £448.80 to Marmax Recycled Products (memorial bench)

#### **b) Receipts**

**Resolved:** The following receipts were noted and will be signed by the Chair:

- PAYE (to HMRC) November hours, December submission (£70.00)
- Printer subscription with HP - see item 6(a)2 above (£4.49 November)
- Microsoft package – see item 6(a)3 above (£59.99)
- Festive Lights and batteries – see item 6(a)4 above (£79.90)
- Christmas trees and bag of stones – see item 6(a)5 above (£124.50)
- Pack of batteries – see item 6(a)2 above (£3.49)

#### **c) Bank statements and direct debits**

**Resolved:**

Statements checked:

- October 2022 (no.157)

Direct debits (and standing orders) checked by the Chair and signed:

- HMRC – no payments (next due on November statement)
- Anglian Water trading as Wave (quarterly) – no payments (next due on December statement)

**7. Date of Next Meeting**

12 January 2023 to commence at 7.00pm.

*The meeting terminated at 20.53.*

**Chairman**

**Date**

*[A large diagonal line is drawn across the page, crossing out the signature area.]*