

# Kimbleworth & Plawsworth P a r i s h & C o u n c i l

## Kimbleworth and Plawsworth Parish Council

Minutes of the Ordinary Meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Thursday 10 November 2022 @ 7:00pm.

**Present:** Councillors – Bruce, Craig (Chairman), Elley, Inman, Jackson, Rippon, and Walker.

**Also in attendance** – John Kelly (Parish Clerk), John Smith (local neighbourhood warden for DCC) and County Councillor Waldock.

Prior to the start of the formal section of the meeting, in the public participation part of the meeting, John Smith advised he can assist with planting of trees in the area and answered questions from the Council.

### 1. Welcome:

The chair welcomed everyone to the meeting.

### 2. Apologies for Absence:

There were no written apologies.

**Resolved:** *Nothing to resolve.*

### 3. Disclosable Pecuniary Interests:

Councillors Jackson and Walker declared an interest in item 5(I).

### 4. Minutes of Council meeting – Ordinary Meeting 13 October 2022:

The minutes of the Ordinary Meeting of the Council held on 13 October 2022 were approved by the Council, subject to one minor amendment proposed by Cllr Inman – that the word 'extension' be replaced with 'renewal', in the community centre update section. The Council approved the change.

## **5. Parish Matters and on-going items:**

### **a) County Councillors' Report**

Councillor Wilson met DCC's Clean and Green team regarding installing the seat. They advised the invoice did not include installation, just landscaping but the Clerk advised it does include the work installation. Clean and Green said they will consider how they can fit it into the ground. No timeframe was given. Planters have now been sited at Edmondsley Lane. The Clerk has not received details for a new contact at Speed Watch – Councillor Waldock will chase this.

**Resolved:** *Councillors Waldock and Wilson to update on all queries at the next meeting.*

### **b) Highways, paths, and road signage**

#### **Carried forward from previous meetings**

The dropped kerb on the B6312, on the walk down the bank from Nettlesworth still does not appear to have been reported– there is no way to travel to the A167 without going onto the road – this was first reported by the Parish Council in Autumn 2021. The village sign for Kimblesworth at Cedar Avenue still shows visible graffiti - Councillor Wilson had previously advised he would chase up a replacement earlier in 2022. The Council would like to renew and/or resite the 30mph signs for Nettlesworth.

#### **New minutes for October**

Councillor Waldock will discuss with DCC the planting of trees at Darley Court, Plawsworth. DCC (via the Area Action Partnership) will carry out consultation before Christmas regarding parking spaces to be added at Ugly Lane. Parking would be in a strip rather than a square car park. Councillors Waldock and Wilson have provisionally agreed to fund £10,000 each towards the parking here.

**Resolved:** *Councillors Waldock and Wilson to update on all queries at next meeting.*

### **c) Spring/ water trough at the roadside, Nettlesworth entrance (west)**

The Clerk advised that Councillor Wilson had met DCC Clean and Green for their confirmation that the work can proceed. Highways have now approved the work can proceed (Assets and Planning had previously approved). Clean and Green asked some questions on maintenance and clearance by the contractor (after project delivered). The Clerk has asked the contractor for an updated quote as a year has now passed since the initial quote. The Council approved the updated quote to a maximum of £9,000.

**Resolved:** *Councillor Wilson to receive confirmation of agreement from the Clean and Green Team.*

### **d) Community Centre Report**

Police will be visiting Nettlesworth on the evening of Friday 9 December, as part of their Santa in a Van event. The installation of heating at the centre is delayed by a few weeks. The lease has not yet been renewed.

**Resolved:** *To note update.*

#### **e) Planning and Licence Applications**

The following applications were discussed:

- DM/22/03142/FPA, 2 Twinn Cottages, Wheatleywell Lane (single storey extension)

**Resolved:** *Agreed to make no comment on the planning application.*

#### **f) Allotments**

The excess materials at plot 13 have been removed and the plot will be allocated to the person top of the waiting list. The Council agreed to purchase a noticeboard for the rear of Woodland Terrace, at the allotments, up to a maximum of £500.

**Resolved:** *Agreed to purchase noticeboard after reviewing quotes (maximum spend will be £500); and to note other updates.*

#### **g) Newsletter**

The next newsletter has been finalised. There were no items offered for the following edition of the newsletter in 2023.

**Resolved:** *Nothing to resolve.*

#### **h) Christmas trees 2022**

The Council agreed to purchase four sets of 5m fairy lights and four small battery boxes, to dress the four stumps of the trees outside the community centre. The Council agreed to the purchase of three Christmas trees to be placed at the same locations as 2021 – the community centre, Kimblesworth Cricket Club and Plawsworth Public Right of Way. The Clerk will voluntarily place the trees with Changing Lives staff.

**Resolved:** *Agreed to purchase three Christmas trees for £120 total, and lights for £80.*

#### **i) Tree planting at entrance to Nettlesworth**

Durham County Council have rejected the planting of four trees on the B6312, on the Red Lion bank, heading towards Nettlesworth. The Parish Council have requested the trees be placed along the land at Darley Court, Plawsworth instead.

**Resolved:** *Agreed to planting at Darley Court, Plawsworth, with previously agreed quote from DCC.*

#### **j) National Salary Award 2022-23**

The Council noted the national salary award increase for 2022-23, following national union agreement.

**Resolved:** *To note update.*

#### **k) Draft budget 2023-24**

The Clerk presented an initial draft budget for 2023-24 based on the previous year's budget, newly planned actions, and changes in cost to subscriptions, stationery, and other such items. The Council will adjust the draft budget and approve at January's meeting along with the precept request for 2023-24.

**Resolved:** *To consider adjustments for the draft budget.*

## **l) Grants**

The Council agreed to £100 grant award to Chester-le-Street Police towards the purchase of selection boxes for the visit to Nettlesworth of 'Santa in a Van'. The Council discussed the £4800 grant request from PKCA. The item was deferred as the accounts were redacted and the application did not breakdown the total cost of the event. The Chair called an Extraordinary Meeting for 17 November 2022 to consider an amended application.

**Resolved:** Council agreed to donate £100 to Chester-le-Street Police for Santa in a Van event. PKCA application deferred. Clerk to contact PKCA and circulate summons to councillors for Extraordinary Meeting on 17 November 2022.

## **m) Training**

- none

**Resolved:** Nothing to resolve.

## **n) Correspondence**

- Football field at Nettlesworth – Waldrige Juniors Football Club thanks the Council for use of the field.

**Resolved:** All correspondence noted.

## **6. Financial Matters:**

### **a) Payments**

**Resolved:** The following payments were agreed (and invoices signed by the Chair):

- (1) The sum of £279.76 be paid to J Kelly (Clerk service, 1<sup>st</sup> – 31<sup>st</sup> October), 26 hours.
- (2) The sum of £120.00 be paid to J Kelly (£1 per hour increase, April-September), 150 hours.
- (3) The sum of £4.49 be paid to J Kelly (HP ink, October)
- (4) The sum of £63.00 be paid to J Kelly (plants and soil)
- (5) The sum of £240.84 be paid to CDALC (2022-23 membership)
- (6) The sum of £500.00 be paid to Direct Waste Services (allotment clearance)
- (7) The sum of £75.00 be paid to Durham Hospitals Radio (donation – agreed at October meeting).

### **b) Receipts**

**Resolved:** The following receipts were noted and will be signed by the Chair:

- PAYE (to HMRC) October hours, November submission (£69.94)
- PAYE (to HMRC) April-September hours, pay backdate (£30.00)
- Printer subscription with HP - see item 6(a)3 above (£4.49 October)

**c) Bank statements and direct debits**

***Resolved:***

Statements checked:

- September 2022 (no.156)

Direct debits (and standing orders) checked by the Chair and signed:

- HMRC – August payment - no.156 (£62.25)
- HMRC – September payment - no.156 (£54.78)
- Anglian Water trading as Wave (quarterly) – no. 156 (£41.78)

**7. Date of Next Meeting**

17 November 2022 to commence at 7.00pm (Extraordinary Meeting called by the Chair).

*The meeting terminated at 20.57.*

**Chairman**

**Date**