

# Kimbleworth & Plawsworth P a r i s h C o u n c i l

## Kimbleworth and Plawsworth Parish Council

Minutes of a meeting of the Kimbleworth and Plawsworth Parish Council held in the Community Centre, Nettlesworth, DH2 3PN, on Thursday 14 July 2022 @ 7:00pm.

**Present:** Councillors –Burnip, Craig (Chairman), Elley, Inman, Jackson, Rippon, and Walker.

**Also in attendance** – John Kelly (Parish Clerk).

### 1. Welcome:

The chair welcomed everyone to the meeting.

### 2. Apologies for Absence:

Although not required, County Councillor Waldock offered apologies. County Councillor Wilson was not present.

**Resolved:** *No apologies from parish councillors to note by the Council, as all were present.*

### 3. Disclosable Pecuniary Interests:

No interests were declared in items requiring a decision, but Councillor Burnip disclosed an interest in correspondence related to 'Because We Care'.

### 4. Minutes of Council meetings – Ordinary Meeting 09 June 2022:

The minutes of the Ordinary Meeting of the Council held on 09 June 2022 were approved as a true record by the Council.

## **5. Parish Matters and on-going items:**

### **a) County Councillors' Report**

The Chairman expressed his disappointment that no county councillors were at the meeting. Apologies had been offered by one councillor, but the Parish Council was unable to pass any queries directly. The Council agreed they were concerned by the lack of action by Durham County Council to numerous requests made by the county councillors over the previous 12 months. Parking around The Green and the primary school was discussed again. The Clerk was asked to contact the local PCSO for advice. The Clerk updated the Council on notice from Durham County Council that a contribution of just £500 from KPPC is needed for new playground equipment. The Clerk advised that Cllr Waldock had informed that the hedge at The Green had now been cut.

**Resolved:** *Councillors Waldock and Wilson to update on all queries at the next meeting.*

### **b) Highways, paths, and road signage**

The dropped kerb on the B6312, on the walk down the bank still does not appear to have been reported by county councillors – there is no way to travel to the A167 without going onto the road – this was first reported by the Parish Council in Autumn 2021. The village sign for Kimblesworth at Cedar Avenue still shows visible graffiti - Councillor Wilson had previously advised he would chase up a replacement earlier in 2022. The Clerk had reported broken road signage and street signage at Wheatleywell Lane, Plawsworth, and both have now been replaced by Durham County Council. The Clerk had chased new bollards at the A167 crossing and these have now been fixed in place. The Clerk advised that Cllr Waldock had informed that a request had been made to sweep the area around Plawsworth bus shelter. The Council would like to renew and/or resite the 30mph signs for Nettlesworth.

**Resolved:** *Councillors Waldock and Wilson to update on all queries at next meeting.*

### **c) Spring/ water trough at the roadside, Nettlesworth entrance (west)**

A site visit with the contractor has been organised for 18 July 2022. Councillor Jackson and/or Rippon will attend. Councillor Wilson has previously advised he will chase DCC Clean and Green and Highways for their confirmation that the work can proceed. The contractor has advised they will require proof the work can begin before organising a start date with the Parish Council.

**Resolved:** *Council to meet contractor on site. Councillor Wilson to chase confirmation from relevant DCC teams.*

### **d) Community Centre Report**

The lease is still expired, but extension discussions are ongoing. Durham County Council may lease and then lease again to PKCA. PKCA are planning for a summer event in 2023 and have requested assistance from KPPC with this (item later in agenda). PKCA will look to carry out a survey of local residents when the lease is resolved. PKCA are looking to change to an infra-red heating system once the lease is resolved and pricing is being investigated (this is cheaper to run than usual heating systems).

**Resolved:** *To note update.*

### **e) Planning and Licence Applications**

The following applications were discussed:

- DM/22/01392/FPA (change from sunroom to habitable extension, 23 Tanmeads)
- DM/22/01805/FPA (extension above garage, 13 Tanmeads)
- Application for a Variation of premises licence – Red Lion (change to 8am for breakfast and 11.30pm closing, and changes to Sunday and seasonal times).

**Resolved:** *No comment to be offered on the application at 23 Tanmeads. Concerns to be raised around parking during construction at 13 Tanmeads, due to position of property (commenting is consistent with recent building work in Kimblesworth, where parking was also a potential issue). No comment to be made on licence application by the Red Lion Pub.*

#### **f) Allotments**

The Council advised they would defer clearance of abandoned plot 13 at September's meeting. Plot 7 has been vacated and signed up with the next person on the waiting list. Pest control was on site on 09 July and have targeted a rat warren underneath one shed on a vacated plot. This has brought early results. The council agreed they will ask questions of residents at Woodland terrace and existing tenants (and those on the waiting list), regarding a new policy. The questions will refer to age (e.g. 18), request for bond (e.g. years' rent), maximum plots to be held (e.g. 2), whether they should be ran by committee, co-workers for succession, and to also ask for any other comments.

**Resolved:** *Consultation questions agreed for new allotment policy; and council to note all other updates. Clearance of plot 13 to be deferred to next meeting*

#### **g) Newsletter**

There were no further items required for the next edition of the newsletter.

**Resolved:** *Nothing to resolve.*

#### **h) Action Plan 2022-23**

The Council agreed to defer the item again until the September meeting.

**Resolved:** *Item deferred.*

#### **i) Budget monitoring 2022-23**

The Clerk ran through a review of the main points on the budget year to date. It was highlighted a potential risk for 2023-24 if the ringfenced money for the community centre heating is not required – this would leave a significant reserves total (non-ringfenced).

**Resolved:** *To note update.*

#### **j) Funding for annual summer event at the community centre**

A request has been made by PKCA for the Council to include a sum of £4500 in their annual precept for 2023-24 to pay for the fairground rides at the summer event proposed for 2023. The Council advised this should be made as a grant application at September's meeting.

**Resolved:** *The Council asked that PKCA make a grant application in September for this amount, so all finances can be considered.*

#### **k) Tree planting at entrance to Nettlesworth**

The Council discussed a quote from Durham County Council (DCC) to plant four cherry trees at a cost of £830.33. It was unanimously decided the Parish Council should not solely have to pay for this when other villages appear to receive similar works carried out and paid for by DCC.

**Resolved:** Quote rejected.

#### **l) Christmas trees 2022**

The Council agreed to defer the item until the September meeting.

**Resolved:** Item deferred.

#### **m) Grants**

There were no grants to discuss.

**Resolved:** Nothing to resolve.

#### **n) Training**

- Rights of Way, Zoom, 6.00-7.30 (£10 per person) via CDALC.

**Resolved:** Councillor Jackson expressed an interest in this training – the Clerk will check availability.

#### **o) Correspondence**

- Further A167 crossing, from a Plawsworth resident.
- Query regarding zebra crossing and lollipop person for Nettlesworth school (Facebook).
- Because We Care – request for financial assistance to pay for storage for charitable items.

**Resolved:** All correspondence noted. Clerk has advised the requestor for financial assistance to complete a grant application and provide further information. Councillor Craig advised he will bring a short briefing paper to the September meeting on the issues with the 167 crossing.

### **6. Financial Matters:**

#### **a) Payments**

**Resolved:** The following payments were agreed (and invoices signed by the Chair):

- (1) The sum of £249.05 be paid to J Kelly (Clerk service, 1<sup>st</sup> – 30<sup>th</sup> June, 25 hours, inc 6 hours annual leave)
- (2) The sum of £8.98 be paid to J Kelly (HP ink, June and July)
- (3) The sum of £19.99 be paid to J Kelly (McAfee, laptop security – annual)
- (4) The sum of £55.00 be paid to J Kelly (plants)
- (5) The sum of £830.33 to DCC (planting of trees at Nettlesworth) – this payment was not agreed as it was not required (see item 5(k)).

## **b) Receipts**

**Resolved:** *The following receipts were noted and will be signed by the Chair:*

- PAYE (to HMRC) June hours, July submission (£62.20)
- Printer subscription with HP - see item 6(a)2 above (£4.49 June)
- Printer subscription with HP - see item 6(a)2 above (£4.49 July)
- McAfee subscription – see item 6(a)3 above (£19.99)
- Plants (15/06/22) (£45.00)
- Plants (30/06/22) (£10.00)

## **c) Bank statements and direct debits**

**Resolved:**

Statements checked:

- May 2022 (partial no.151)
- June 2022 (no.153)

Direct debits (and standing orders) checked by the Chair and signed:

- HMRC – Partial May statement no.151 (no payment)
- Anglian Water trading as Wave (quarterly) – paid 01 July 2022 (£22.57)

## **7. Date of Next Meeting**

08 September 2022 to commence at 7.00pm.

*The meeting terminated at 20.48.*

**Chairman**

**Date**